

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
THE BOARD OF TRUSTEES OF THE COMMUNITY COLLEGE OF BALTIMORE
COUNTY AND STEVENSON UNIVERSITY ONLINE REGARDING TRANSFER
FROM THE ASSOCIATE OF APPLIED SCIENCE IN CRIMINAL JUSTICE STUDIES
TO BACHELOR OF SCIENCE IN CRIMINAL JUSTICE (ONLINE)**

This Academic Program Articulation Agreement (Agreement) is initiated this _____ day _____, 202_, entered into by and between **the Board of Trustees of the Community College of Baltimore County**, an institution of higher education, organized in the State of Maryland with a campus located at 7201 Rossville Boulevard, Baltimore, MD 21237 (CCBC or the Sending Institution) and **Stevenson University Online**, an institution of higher education, organized in the State of Maryland with its principal office located at 1525 Greenspring Valley Road Stevenson MD 21153 (Stevenson University Online or Receiving Institution) (collectively, the Institutions) for the purpose of facilitating the transfer of academic credits from CCBC's **Associate of Applied Science in Criminal Justice Studies** towards the completion of the **Bachelor of Science in Criminal Justice** through the Receiving Institution (the Program(s)).

A. Qualifying Students are defined as students that:

- a) Have successfully completed the Program at the Sending Institution;
- b) Are enrolled in the Sending Institution;
- c) Are in good standing at the Sending Institution; and
- d) Are accepted for admission into the Receiving Institution.

B. Responsibilities of the Institutions

1. The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:
 - a) Qualifying Student may transfer from the Sending Institution into the Receiving Institution for the completion of the Program.
 - b) Courses that the Receiving Institution will accept credits towards completion of the Program include are noted within the Transfer Plan below:

**Transfer Plan
Community College of Baltimore County
Associate of Applied Science in Criminal Justice Studies to Stevenson University
Online Bachelor of Science in Criminal Justice**

This Transfer Plan is intended for students pursuing an **Associate of Applied Science in Criminal Justice Studies** at CCBC who are interested in pursuing a **Bachelor of Science in Criminal Justice** at Stevenson University Online. The equivalencies below demonstrate how a student can meet both the requirements of the associate degree at the Sending Institution and prepare for a seamless transfer to the Receiving Institution. Please note:

1. Only courses that have course equivalencies are displayed. This guide does not show all transferable courses from the Sending Institution, nor does it display all Receiving Institution courses that will fulfill a specific requirement.
2. Transfer plans are intended to be used as planning tools. If additional assistance is required for selecting courses to take prior to a Qualified Student's transfer to the Receiving Institution, contact Stevenson University Online Admissions at 1.877.531.7110 or suo-inquiry@stevenson.edu.

Course by Course Equivalency (SU Catalog, 2023-2024; CCBC Catalog, 2023-2024)

CCBC Course	SU Equivalency	Credits Transferred	Notes
General Education Requirements			
CMNS 101-Fundamentals of Communication	CM 120-Human Communication	3	General Education: CI Requirement
CRJU 101-Introduction to Criminal Justice*(Satisfies Diversity requirement)	CJUS 101-Introduction to Criminal Justice	3	Program Requirement and General Education SS Requirement
CSIT 101-Technology and Information Systems or HLTH 101-Health and Wellness or PEFT 101-Lifetime Fitness and Wellness	Depends on course	3	General Elective
ENGL 101-College Composition I	ENG 151-College Writing I	3	General Education Requirement
MATH 153-Introduction to Statistical Methods	MATH 136-Introduction to Statistics	4	General Education QL Requirement
General Education Electives			
Biological and Physical Sciences Elective with lab	Depends on course	4	General Education: Science Lab Requirement (SR-L)
Program Requirements			
CRJU 110-Criminal Investigation	LAW 215-Criminal Law	3	Program Requirement
CRJU 112-Criminalistics	FSCI-100 Introduction to Forensic Sciences	3	General Education Non-lab Science Requirement (SR)
CRJU 113-Criminalistics Lab	FSCI 100L	1	General Elective
CRJU 120-Criminal Law	CJUS 220-Criminal Law and Procedure	3	Program Elective (1 of 6)

CCBC Course	SU Equivalency	Credits Transferred	Notes
CRJU 122-Criminal Justice and the Constitution	LAW 204-Constitutional Law	3	Program Requirement
CRJU 202-Criminology	CJUS 285-Criminology	3	Program Requirement
CRJU 223-Juvenile Delinquency	CJUS 265-The Juvenile Justice System	3	Program Elective (2 of 6)
CRJU 250-Ethics and Diversity in Criminal Justice	CJUS 205-Ethics Principles in Criminal Justice	3	Program Requirement
CRJU 258-Social Justice in the Urban Community	CJUS 29901	3	Program Elective (3 of 6)
CRJU 273-Criminal Justice Internship	CJUS 29902	3	Program Elective (4 of 6)
ENGL 102-College Composition II	ENGL 152-College Writing II	3	General Education Requirement
ENGL 106-English Grammar and Usage	ENG 198	3	Elective
Program Electives Choose any 2 Criminal Justice Studies electives for 6 Credits. Students should consult the program coordinator for determining the selection of program electives.	Depends on courses	6	General Electives, 6 credits
Total Credits		60	

3. Remaining Courses

Students who complete the plan above including all recommended courses will take the following courses at the Receiving Institution to meet their graduation requirements. Students who transfer before completing the **Associate of Applied Science in Criminal Justice Studies** at the Sending Institution may have additional program and graduation requirements to take and fewer free electives.

4. Major Requirements

All transfer students will be required to take a minimum of sixty (60) credits of coursework at the Receiving Institution. A minimum total of one hundred and twenty (120) credits are required for the **Bachelor of Science in Criminal Justice**.

Completion of the **Bachelor of Science in Criminal Justice** at the Receiving Institution requires students to successfully complete the following course work:

Stevenson Online Coursework	Credits	Category
Fine Arts	3	General Education Requirement
Humanities (12 credits in 3 disciplines)	12	General Education Requirement
Social Science (3 credits in another disciplines)	3	General Education Requirement
CJUS 210-Writing for Criminal Justice	3	Program Requirement
CJUS 275-Corrections	3	Program Requirement
CJUS 280-Law Enforcement	3	Program Requirement
CJUS 385-Research Methods in Criminal Justice	3	Program Requirement
CJUS 495-Criminal Justice Capstone	3	Program Requirement
GEN 200-Writing and Research for the Adult Learner	3	Program Requirement
LAW 322-Criminal Investigation and Procedure	3	Program Requirement
POSCI 205-State & Local Government	3	Program Requirement
Select 2 Criminal Justice electives (6 credits). At least one elective must be taken at the upper level.	6	Program Requirement
General Elective	12	General Elective
Total Credits	60	

5. Additional Provisions

- a) Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of “D” or better, with the exception of college composition, which must be passed with a “C” or a “70” or higher.
 - b) Students must have a 2.0 cumulative grade point average at the time of application.
 - c) The Receiving Institution participates in general education block transfer. Students entering the Receiving Institution with an A.A., A.S., or A.A.T. degree from a Maryland community college, including the Sending Institution, will have met all of the Receiving Institution’s general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
 - d) The Receiving Institution will accept up to seventy (70) credits from two (2) year institutions. Up to ninety (90) credits can be applied to degree requirements from a combination of two (2) year institutions, four (4) year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see: [Transfer Credit Evaluation](#).
 - e) For non-direct classroom instruction, an appropriate score is determined by the Receiving Institution, and student must submit original test scores/results to the Receiving Institution. High School Articulated credits will not transfer. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, the Receiving Institution.
 - f) For financial aid and scholarship information, please see the Stevenson University [Financial Aid](#) webpage.
 - g) Students intending to transfer should complete the admission application for the Receiving Institution once they completed forty-five (45) credits of the Associate of Applied Science in Criminal Justice Studies at the Sending Institution. Students should contact the Financial Aid Office at the Receiving Institution as soon as possible regarding college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college, including the Sending Institution, are guaranteed admissions to the Receiving Institution.
6. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information of a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

Oversite of Records	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Deb Baker	Amanda Millar
Title of staff person	Assistant Registrar	Senior Director, SUO Enrollment/Admissions
Email address	dbaker@ccbcmd.edu	amillar@stevenson.edu
Telephone Number	443.840.4647	443.352.4243

7. Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Articulation Agreement Contact	Sending Institution	Receiving Institution
Name of person	Nicole Zampino	Meredith Durmowicz
Title of person	Coordinator of Transfer and Degree Acceleration	Senior Associate Vice President, Academic Affairs Interim Vice Provost of Online Learning
Email address	nzairi@ccbcmd.edu	mdurmowicz@stevenson.edu
Telephone Number	443.840.4647	443.334.2414

8. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
9. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
10. Each Institution shall advise students regarding transfer opportunities under this Agreement and shall advise students of financial aid opportunities and implications associated with the transfer.
11. Should either Institution make changes to program requirements, the Institution will inform the partner Institution immediately.

C. Term and Termination

1. This Agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.

2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering sixty (60) days written notice to the other Institution.
3. Both Institutions agree to review the terms of this Agreement every three years from the date of execution, and by written, signed Agreement, either renew the Agreement as is or amend and modify the terms of the Agreement.
4. In the event of termination, each Institution agrees that students enrolled in the Program at the time of the written notice of termination is given may continue to participate in the Program until such students have the opportunity to complete the required courses and earn the applicable degree as provided for in this Agreement. However, in no event shall this obligation survive for more than two (2) years after the effective termination date of this Agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement and supersedes any prior or contemporaneous agreements or understandings.
2. The Institutions recognize that during the term of this Agreement, situations may arise which require that terms and conditions set forth in the Agreement must be clarified or modified. This Agreement shall not be modified or amended, except in a written instrument executed by both Institutions.

E. Nondiscrimination

The Parties agree that none shall discriminate against any individual or student based on age, sex, race, color, sexual orientation, gender identity, religious belief, national origin, genetic information, political affiliation, veteran's status, disability, or any other protected category when providing services in this Apprenticeship Program. Furthermore, the Parties agree to comply with all applicable Federal, Maryland, and local laws and regulations concerning discrimination.

F. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland, Baltimore County, without giving effect to the conflicts of laws principles thereof.

G. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement, but

all of which shall together constitute one and the same instrument. This Agreement may contain more than one counterpart of the signature page and this Agreement may be executed by affixing of the signatures of each of the parties hereto to one of such counterpart signature pages; all such signature pages shall be read as though one and they shall have the same force and effect as though all of the parties had signed a single signature page. In producing this Agreement, it shall not be necessary to produce or account for more than one counterpart signed by the person against whom enforcement is sought.

H. Delay

No failure or delay in exercising any right or remedy, or in requiring the satisfaction of any condition, under this Agreement, and no act, omission, or course of dealing between the Parties, operates as a waiver or estoppel of any right, remedy, or condition.

I. Enforceability

If any term or provision of this Agreement is held to be illegal, unenforceable, or in conflict with any law governing the subject matter of this Agreement, the validity of the remaining provisions shall not be affected and shall remain in effect.

J. Notice of Agreement

The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

K. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

L. Representations and Warranties of the Parties

1. Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:
 - a) The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.

- b) Each Institution has taken all action necessary for the approval and execution of this Agreement.
- c) Each of the individuals whose signature appears below represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of the Institution indicated and that this Agreement is binding on such Institution in accordance with its terms.